

POLICY REGARDING THE BOARD SECRETARY'S ABILITY TO
REINSTATE A LICENSE ON BEHALF OF THE
OHIO STATE DENTAL BOARD

Preamble: In the past, the procedure for reinstatement of a license which had been suspended or inactive for a period of time was to require approval by the Board at a regularly scheduled Board meeting. This policy addresses situations wherein the Board Secretary can give the reinstatement approval on behalf of the Board.

The Ohio State Dental Board (Board) reinstates licenses under one of several instances, including, but not limited to, the following:

1. A licensee who has been suspended pursuant to a Board adjudication order or consent agreement.
2. A licensee who has failed to renew and has thus been automatically suspended by operation of law, and has received notice of this fact by the Board (this includes licensees who have intentionally, for whatever reasons, allowed their licenses to lapse).
3. A retired licensee who is requesting that the license be reinstated.

This policy allows the Board Secretary to reinstate a license, on behalf of the Board, under the following circumstances only:

- A. A licensee who has been suspended pursuant to a Board adjudication order or consent agreement, who has met all of the requirements necessary for reinstatement, except for licensees who are suspended based on issues involving impairment, or because of felonious conduct. These licensees must still be interviewed by the Board at a Board meeting and receive Board approval for reinstatement.
- B. A licensee who has been suspended for failure to renew may be reinstated by the Board Secretary after a period of suspension of at least two weeks and showing proof of completion of the necessary continuing education and payment of fees. This reinstatement may be approved by the Secretary pending an interview before the Board at the next Board meeting.

Therefore, these licensees must still be interviewed by the Board at a Board meeting and receive Board approval for reinstatement.

- C. A retired dentist who is applying for reinstatement may be reinstated by the Board Secretary if the dentist has been retired for only less than three years and has submitted proof that he has the required continuing education credit necessary for reinstatement. The dentist will be reinstated pending an interview before the Board at the next Board meeting. Therefore, these licensees must still be interviewed by the Board at a Board meeting and receive Board approval for reinstatement.

When the Secretary approves reinstatement under these circumstances, a letter will be sent to the licensee which indicates that the license has been reinstated, and the effective date of reinstatement. For reinstatement under paragraph (A) above, the letter will state that any probationary terms, conditions and/or restrictions outlined in a Board order or consent agreement must be adhered to. For reinstatement under paragraphs (B) and (C) above, the letter will state that licensee must appear before the Board at the next meeting, and that the reinstatement is subject to any conditions imposed by the Board at that time.

Since the Board only meets eight times a year, this policy will facilitate efficiency in the reinstatement process for certain disciplined dentists.

(September 22, 1999)