

**Ohio State Dental Board  
Board Meeting  
December 1, 2004**

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**Ohio State Dental Board  
Board Meeting  
December 1, 2004**

**MINUTES**

**ATTENDANCE**

The Ohio State Dental Board (Board) met in room 1932, 19<sup>th</sup> Floor of the Vern Riffe Center for Government and the Arts, 77 South High Street, Columbus, Ohio on Wednesday, December 1, 2004, beginning at 1:00 p.m. Board members present were:

Lynda L. Sabat, R.D.H., President  
Paul Vesoulis, D.D.S., Vice-President  
Edward R. Hills, D.D.S., Secretary  
Mark T. Armstrong, D.D.S.  
Phillip J. Beckwith, D.D.S.  
Berta I. Howard, D.D.S.  
Billie Sue Kyger, D.D.S.  
Mark Landes, Esq.  
Gregory A. McDonald, D.D.S.  
T. Michael Murphy, D.D.S.  
Ann E. Naber, R.D.H.  
Sandra L. Wise, R.D.H.  
Frank A. Wright, D.M.D.

The following guests were also in attendance: Jonathan Fulkerson, Esq. and Barb Pfeiffer, Esq., Assistant Attorneys General; Michele Carr, R.D.H., M.A. of the Ohio State University Department of Dental Hygiene; Keith Kerns, Esq. and Dennis Burns, D.D.S. of the Ohio Dental Association (ODA); Denise Bowers, R.D.H. and Linda Hewetson, R.D.H. of the Ohio Dental Hygienists' Association (ODHA); Sue Hauenstein, CDA and Barb Hickey, CODA of the Ohio Dental Assistants Association (ODAA); Lili Reitz, Esq., Executive Director, Rebecca Hockenberry, Esq., Assistant Director, Jayne A. Smith, Licensure Coordinator, and Malynda Franks, Executive Secretary of the Ohio State Dental Board; and other guests.

## CALL TO ORDER

Ms. Sabat extended greetings to everyone and noting that there was a quorum present called the meeting to order at 1:10 p.m. She requested all members and guests sign the attendance roster.

## EXECUTIVE SESSION

*Motion by Dr. Howard, second by Dr. Armstrong, to move the Board into executive session pursuant to Ohio Revised Code Section 121.22(G)(1) to discuss matters involving personnel and pursuant to Ohio Revised Code Section 121.22(G)(3) to confer with counsel on matters that are the subject of pending or imminent court action.*

Roll call vote: Dr. Armstrong – Yes  
Dr. Beckwith – Yes  
Dr. Hills - Yes  
Dr. Howard – Yes  
Dr. Kyger – Yes  
Mr. Landes – Absent  
Dr. McDonald - Yes  
Dr. Murphy - Yes  
Ms. Naber – Yes  
Ms. Sabat - Yes  
Dr. Vesoulis – Yes  
Ms. Wise – Yes  
Dr. Wright - Yes

Motion carried.

Ms. Sabat invited Ms. Reitz, Ms. Hockenberry, Mr. Fulkerson and Ms. Pfeiffer to attend the executive session.

## OPEN SESSION

At 2:15 p.m., the Board resumed open session. Ms. Sabat approved the agenda for the afternoon as presented with the notation that the Chair may modify the agenda due to timing constraints or extenuating circumstances.

## REVIEW OF THE NOVEMBER BOARD MEETING MINUTES

The Board reviewed the minutes of the November 3<sup>rd</sup>, 2004 Board meeting.

*Motion by Dr. Vesoulis, second by Dr. Murphy, to approve the November 3<sup>rd</sup>, 2004 Board meeting minutes as presented.*

Roll call vote: Dr. Armstrong – Absent  
Dr. Beckwith – Yes  
Dr. Hills - Absent  
Dr. Howard – Yes  
Dr. Kyger – Yes  
Mr. Landes – Yes  
Dr. McDonald - Absent  
Dr. Murphy - Yes  
Ms. Naber – Yes  
Ms. Sabat - Yes  
Dr. Vesoulis – Yes  
Ms. Wise – Yes  
Dr. Wright - Yes

Motion carried.

## REVIEW OF LICENSE APPLICATIONS

### LICENSURE REPORT

Jayne Smith, Licensure Coordinator, had prepared a report of the licenses issued since the November 2004 meeting, for Board member review. Ms. Sabat then requested the Board's vote of approval for the Licensure Report.

### DENTAL

*Motion by Dr. Vesoulis, second by Dr. Murphy, to approve the licensure report for the following dental licenses issued by North East Regional Board, Inc. (NERB) examination:*

*Khalid R. Chaudry, D.D.S.*  
*(approved Nov Meeting)*

*Ahmed M. El-Ghobashi, D.D.S.*  
*(approved Nov Meeting)*

*Fariba Farajnejadi, D.D.S.*

*Mark W. Gardner, D.D.S.*  
*(approved Nov Meeting)*

*Samer B. Khoury, D.D.S.*  
*(approved Nov Meeting)*

*Elizabeth A. Plas, D.D.S.*  
*(approved Nov Meeting)*

*Jared C. Zwick, D.D.S.*

Roll call vote: Dr. Armstrong – Absent  
Dr. Beckwith – Yes  
Dr. Hills - Absent  
Dr. Howard – Yes  
Dr. Kyger – Yes  
Mr. Landes - Yes  
Dr. McDonald - Absent  
Dr. Murphy - Yes  
Ms. Naber - Yes  
Ms. Sabat - Yes  
Dr. Vesoulis - Yes  
Ms. Wise - Yes  
Dr. Wright - Yes

Motion passed.

**DENTAL HYGIENE**

*Motion by Ms. Wise, second by Dr. Kyger, to approve the licensure report for the following dental hygiene licenses issued by North East Regional Board, Inc. (NERB) examination:*

*Julie A. Davidon, R.D.H.*  
*Morgen E. Davis, R.D.H.*  
*Gretchen J. Gigler, R.D.H.*  
*Anne E. Jones, R.D.H.*  
*Rolanda L. Lesniak, R.D.H.*  
*Monica A. Patrino, R.D.H.*

*Rana M. Rokles, R.D.H.*  
*Kelly M. Sarley, R.D.H.*  
*Sarah L. Sawyer, R.D.H.*  
*Lisa A. Skipper, R.D.H.*  
*Heather J. Turner, R.D.H.*

Roll call vote: Dr. Armstrong – Yes  
Dr. Beckwith – Yes  
Dr. Hills - Absent  
Dr. Howard – Yes  
Dr. Kyger – Yes  
Mr. Landes - Yes  
Dr. McDonald - Absent  
Dr. Murphy - Yes  
Ms. Naber - Yes  
Ms. Sabat - Yes

Dr. Vesoulis - Yes  
Ms. Wise - Yes  
Dr. Wright - Yes

Motion passed.

**DENTAL ASSISTANT RADIOGRAPHER**

*Motion by Dr. Vesoulis, second by Dr. Kyger to approve the licensure report for the following dental assistant radiographer licenses issued b:; acceptable certification or licensure in another state; certification by the Dental Assisting National Board (DANB) or the Ohio Commission on Dental Assistant Certification (OCDAC), or successful completion of the DANB Radiation, Health and Safety examination:*

*Ikia M. Bolden  
Kristy D. Boles  
Kandace C. Clay  
Amber M. Collins  
Marianne E. Criner  
Jennifer L. Cydrus  
Sheryl E. Dixon  
Sarah L. Eddy  
Taryn M. Florio  
Santa Fuentes  
Wendy S. Griffin  
Andrea J.J. Hanson  
Shaunna N. Haynes  
Meredith R. Henry  
Heidi L. Johnson  
Cortney B. Kimble  
Jennifer M. Lee*

*Toni D. Lloyd  
Teresa L. Mayer  
Lisa M. McConaghy  
Vivianne Murphy  
Kathryn E. Natale  
Theresa A. Odle  
Cassie A. Smith  
Misty L. Speeks  
Sherri L. Taylor  
Shannon D. Thompson  
Samantha A. Van De Mar  
Lydia E. VanFleet  
Elizabeth A. Wasserman  
Sarah B. Wheaton  
Sara J. Williams  
Raejean M. Williamson*

Roll call vote: Dr. Armstrong – Yes  
Dr. Beckwith – Yes  
Dr. Hills - Absent  
Dr. Howard – Yes  
Dr. Kyger – Yes  
Mr. Landes - Yes  
Dr. McDonald - Absent  
Dr. Murphy - Yes  
Ms. Naber - Yes  
Ms. Sabat - Yes

Dr. Vesoulis - Yes  
Ms. Wise - Yes  
Dr. Wright - Yes

Motion passed.

CORONAL POLISHING

*Motion by Dr. Murphy, second by Dr. Vesoulis, to approve the licensure report for the following coronal polishing certificates issued by certification by the Dental Assisting National Board (DANB) or the Ohio Commission on Dental Assistant Certification (OCDAC) and completion of requirements necessary to obtain certificate:*

*Marcie L. Ammon  
Amy S. Barrera  
Marie M. Berry  
Margaret M. Bertin  
Elizabeth M. Britton  
Jennifer L. Bruner  
Amanda A. Calanche  
Kathy S. Carson  
Melissa L. Costick  
Catherine M. Doughman  
Jennifer K. DuMont  
Jennifer N. Ferrell  
Alicia D. Finn  
Vickie L. Finzer  
Heidi J. Fowler  
Coleen R. Fox  
Stephanie D. Fusner  
Theresa Z. Gadowski  
Tina M. Haas  
Lorie L. Hamrick  
Barbara A. Hickey  
Belinda K. Hughes  
Michelle A. Johnson*

*Pamela J. Kearney  
Polly A. Kennison  
Tara D. Klosinski  
Kerry A. Krupp  
Mary J. Krzyminski  
Irene L. Lawrence  
Gail E. McKnight  
Donna L. Milton  
Carrie L. Moore  
Paula J. Oliver  
Virginia L. Pazel  
Martha A. Popovic  
Maria M. Rivera  
Rhonda P. Rogalinski  
Melissa A. Ross  
Vicki A. Ryan  
Georgia A. Shivers  
Cindy L. Towles  
Elizabeth A. Tulak  
Karen L. Vierheller  
Rebecca J. Wells  
Nancy R. Wilmot*

Roll call vote: Dr. Armstrong – Yes  
Dr. Beckwith – Yes  
Dr. Hills - Absent  
Dr. Howard – Yes  
Dr. Kyger – Yes

Mr. Landes - Yes  
Dr. McDonald - Absent  
Dr. Murphy - Yes  
Ms. Naber - Yes  
Ms. Sabat - Yes  
Dr. Vesoulis - Yes  
Ms. Wise - Yes  
Dr. Wright - Yes

Motion passed.

## REGIONAL BOARD DENTAL APPLICATION(S)

The following persons applied for dental licenses, based on successful completion of a regional board examination, National Board examination, and the Ohio examination on the statute and regulations:

Husam Kahmach, D.D.S.  
Maria E. Nguyen, D.D.S.

Adolph R. Padula, D.D.S.  
Justin M. Pagan, D.D.S.

*Motion by Dr. Kyger, second by Ms. Naber, to approve these four (4) regional board dental license applications.*

Roll call vote: Dr. Armstrong – Yes  
Dr. Beckwith – Yes  
Dr. Hills - Absent  
Dr. Howard – Yes  
Dr. Kyger – Yes  
Mr. Landes - Yes  
Dr. McDonald - Absent  
Dr. Murphy - Yes  
Ms. Naber - Yes  
Ms. Sabat - Yes  
Dr. Vesoulis - Yes  
Ms. Wise - Yes  
Dr. Wright - Yes

Motion passed.

## REINSTATEMENT LICENSE APPLICATION(S) NO INTERVIEW

### JANET M. WILLIAMS, R.D.H.

The Board reviewed and considered the licensure information for Janet M. Williams, R.D.H. that was prepared by Ms. Smith.

*Motion by Dr. Murphy, second by Ms. Wise, to approved Ms. Williams' reinstatement application for licensure as a dental hygienist in the state of Ohio.*

Roll call vote: Dr. Armstrong – Yes  
Dr. Beckwith – Yes  
Dr. Hills - Absent  
Dr. Howard – Yes  
Dr. Kyger – Yes  
Mr. Landes - Yes  
Dr. McDonald - Yes  
Dr. Murphy - Yes  
Ms. Naber - Yes  
Ms. Sabat - Yes  
Dr. Vesoulis - Yes  
Ms. Wise - Yes  
Dr. Wright – Yes

Motion passed.

### TERESA L. GERKEN, R.D.H.

The Board reviewed and considered the licensure information for Teresa L. Gerken, R.D.H. that was prepared by Ms. Smith.

*Motion by Dr. Murphy, second by Ms. Wise, to approved Ms. Gerkins' reinstatement application for licensure as a dental hygienist in the state of Ohio.*

Roll call vote: Dr. Armstrong – Yes  
Dr. Beckwith – Yes  
Dr. Hills - Absent  
Dr. Howard – Yes  
Dr. Kyger – Yes  
Mr. Landes - Yes  
Dr. McDonald - Yes  
Dr. Murphy - Yes

Ms. Naber - Yes  
Ms. Sabat - Yes  
Dr. Vesoulis - Yes  
Ms. Wise - Yes  
Dr. Wright – Yes

Motion passed.

## **INTRODUCTION OF BOARD MEMBERS**

Ms. Sabat took a moment to introduce the Board. She introduced herself as the Board President, a dental hygiene member from Brecksville. She then introduced the other Board members: Dr. Paul Vesoulis, the Board Vice-President, a general dentist from Toledo, Dr. Edward Hills, the Board Secretary, a general dentist from Cleveland, Dr. T. Michael Murphy, an oral and maxillofacial surgeon from Marion, Dr. Gregory McDonald, a general dentist from Springboro, Dr. Mark Armstrong, a general dentist from Troy, Dr. Phillip Beckwith, an orthodontist from Columbus, Dr. Berta Howard, a general dentist from Hamilton, Dr. Billie Sue Kyger, a general dentist from Gallipolis, Dr. Frank Wright, a general dentist from Cincinnati, Mr. Mark Landes, the Board's Public member from Gahanna, Ms. Ann Naber, a dental hygienist from Bellbrook, and Ms. Sandra Wise, a dental hygienist from Fremont.

## **REINSTATEMENT LICENSE APPLICATION(S) INTERVIEWS**

### **SALVATORE P. LOWRY, D.D.S.**

The first applicant for reinstatement interview was Salvatore P. Lowry, D.D.S. whose license was automatically suspended January 1, 2004 for failure to renew. Dr. Lowry practiced until November 29, 2004. Dr. Lowry apologized and said he remembered he filled out the form and had taken it to his secretary's house to mail. He assumed she had mailed it. He just recently noticed the expiration date on his license was wrong and contacted the office. Dr. Lowry explained that he had been teaching two days a week at Ohio State University

Ms. Hockenberry informed the Board that a copy of a proposed consent agreement for Dr. Lowry had been distributed for the Board members review in the Board notebooks.

Ms. Sabat then stated consideration would continue during another portion of the Board meeting.

JOHN W. BALL, D.D.S.

The next applicant for reinstatement interview was John W. Ball, D.D.S. whose license was automatically suspended January 1, 2004 for failure to renew. Dr. Ball practiced until November 18, 2004. Dr. Ball stated he made an honest mistake, it was his own fault. He was gearing up for renewal in 2004, not 2003. He did not know it was time to renew until one of our enforcement officers contacted him.

Dr. Ball has been licensed and has not moved in the past biennium. Dr. Murphy asked if he understood how the licensing system works. Dr. Ball stated yes. He has an office assistant now who opens mail and he really does not see it anymore. It was an oversight and he would be sure to look at something from the Dental Board.

Ms. Hockenberry informed the Board that a copy of a proposed consent agreement for Dr. Ball had been distributed for the Board members review in the Board notebooks.

Ms. Sabat then stated consideration would continue during another portion of the Board meeting.

WILLIAM D. THOMAS, D.D.S.

The final applicant for reinstatement interview was William D. Thomas, D.D.S. whose license was automatically suspended January 1, 2004 for failure to renew. Dr. Thomas practiced until November 17, 2004. When questioned by the Board, Dr. Thomas stated that in May it was brought to his attention that he had not renewed. He stated he filled out the paperwork and sent it to his accountant. He said it was not an issue of lack of CE or money; it was his lack of responsibility. Dr. Thomas has been licensed since 1996. He has been practicing since May knowing he did not have a license. In August he was told again, and kept practicing until November.

Dr. McDonald asked why so long to follow up. Dr. Thomas stated he had a 2500 square foot addition and was shut done in May. Dr. Thomas stated in hindsight, he knows what he should have done; he thought this was just a snafu in paperwork.

Ms. Hockenberry informed the Board that a copy of a proposed consent agreement for Dr. Ball had been distributed for the Board members review in the Board notebooks.

Ms Sabat stated he was informed twice and was concerned. Ms. Sabat then stated consideration would continue during another portion of the Board meeting.

## **ENFORCEMENT REPORT** **REPORT AND RECOMMENDATIONS**

Ms. Sabat noted that there were no Report and Recommendations for the Board to consider at this time.

### **PERSONAL APPEARANCE(S)**

Ms. Sabat noted that there were no Personal Appearances at this time.

### **REVIEW OF CASES WHEREIN NOTICE(S) OF OPPORTUNITY WERE ISSUED AND NO HEARING WAS REQUESTED**

#### **RHONDA D. KELLY, RADIOGRAPHER**

Ms. Sabat turned the meeting over to Dr. Hills to conduct the evidentiary review. Dr. Hills then stated for the record:

“This is an evidentiary review in the matter of Rhonda D. Kelly, Dental Assistant Radiographer, pursuant to Chapters 119 and 4715 of the Ohio Revised Code. The purpose of this proceeding is to give the Board information about this matter, in lieu of the Administrative Hearing that would have occurred if Ms. Kelly had requested a hearing. The Board’s minutes will serve as the official record of this proceeding.”

Dr. Hills asked if the State would like to present any additional information to support the charges outlined in the Notice of Opportunity for Hearing.

Mr. Fulkerson said yes and called Ms. Rebecca Hockenberry, Assistant Director of the Dental Board, to give testimony in this matter. Dr. Hills asked Ms. Hockenberry to raise her right hand and said:

“Do you swear that the testimony you are about to give will be the truth so help you God?”

Ms. Hockenberry said yes and upon questioning by Mr. Fulkerson she described her duties as the Assistant Director of the Dental Board. She stated she oversees the enforcement unit of the Dental Board.

Mr. Fulkerson proceeded to address State's Exhibits A through H by asking Ms. Hockenberry questions regarding each Exhibit. Ms. Hockenberry identified State's Exhibit A as a copy of the Notice of Opportunity for Hearing dated July 21, 2004 for three (3) counts; two (2) of which are for a conviction of a felony and one (1) for providing false information to obtain a license. Ms. Hockenberry clarified that the notice was sent by certified mail to Ms. Kelly on July 23, 2004 and was signed for by Ms. Kelly on July 30, 2004. Ms. Hockenberry identified State's Exhibit B as a copy of Ms. Kelly's dental assistant radiographer application in which her last name on the application at the time was Brown. The social security number on the application is Ms. Rhonda Kelly's number. Question #13 on the application states "have you been convicted of or plead guilty to any felony or misdemeanor? If Yes, attach statements." Ms. Hockenberry explained that Ms. Kelly marked "no" for Question #13. License number 51-00-6908 was issued to Ms. Brown, now known as Rhonda Kelly.

Continuing on, Ms. Hockenberry explained that State's Exhibit C were copies of notices sent to our office regarding Ms. Kelly's change of address and name change. Both documents include either her social security number and/or license number. State's Exhibits D and E are copies of the front and back of the most recent renewal applications that Ms. Kelly submitted. On the back of both applications she marked "no" to the question regarding whether she had ever been convicted of a felony. Ms. Kelly did not submit any statements or documents relating to a felony conviction.

Ms. Hockenberry identified State's Exhibit F as a judgment entry from 1998 sentencing defendant to community control for theft, a 5<sup>th</sup> degree felony in Clermont County Court of Common Pleas. Next Ms. Hockenberry identified State's Exhibit G as a printout from the Dental Board's computer system, which provides information on our licensees. Ms. Hockenberry noted that Ms. Kelly's social security number and license number are identified and are consistent with State's Exhibit A through E. Upon questioning by Mr. Fulkerson, Ms. Hockenberry identified State's Exhibit H as the docket sheet, which had been printed out on Rhonda D. Hoepfer. Ms. Hockenberry referred to page 3 of the docket sheet to note that the social security number listed for Ms. Rhonda D. Hoepfer is consistent with our licensee information on Ms. Rhonda D. Kelly. Ms. Hockenberry informed the members that Ms. Kelly was issued her dental assistant radiographer license in 1996. In 1998, Ms. Kelly pled guilty to a felony therefore she lied on her 2000 and 2002 renewal applications.

Mr. Fulkerson stated that he had no further evidence to present. Mr. Fulkerson stated that the courts dismissed the count against Ms. Kelly regarding forgery.

Ms. Sabat asked if Ms. Kelly was currently practicing. Ms. Hockenberry answered "yes". Mr. Fulkerson concluded by asking Ms. Hockenberry if Ms. Kelly requested a hearing. Ms. Hockenberry replied, "no she did not".

***EXECUTIVE SESSION***

***Motion by Mr. Beckwith, second by Dr. Armstrong, to move the Board into executive session pursuant to Ohio Revised Code section 121.22(G)(1) to deliberate and consider the matter of licensee Rhonda D. Kelly.***

Roll call vote

Motion carried unanimously.

***OPEN SESSION***

The Board returned to open session at 3:12 p.m. Dr. Hills then stated:

“Let the record reflect that I, Dr. Edward R. Hills was the secretary in this matter, and therefore I will abstain from final vote. Furthermore, I was not present during executive session and did not participate in the deliberations in this matter.”

***DECISION IN THE MATTER OF RHONDA D. KELLY.***

***Motion by Dr. Armstrong, second by Ms. Naber, that Counts 1, 2 and 3 of the Notice of Opportunity for Hearing are found to be true.***

Roll call vote: Dr. Armstrong – Yes  
Dr. Beckwith – Yes  
Dr. Hills - Abstain  
Dr. Howard – Yes  
Dr. Kyger – Yes  
Mr. Landes - Yes  
Dr. McDonald - Yes  
Dr. Murphy - Yes  
Ms. Naber - Yes  
Ms. Sabat - Yes  
Dr. Vesoulis - Yes  
Ms. Wise - Yes  
Dr. Wright – Yes

Motion passed.

*Motion by Dr. Armstrong, second by Dr. Beckwith, that it is hereby ORDERED:*

*The license of Rhonda D. Kelly to practice dental assistant radiography in the state of Ohio is permanently REVOKED.*

*This ORDER shall become effective immediately upon receipt of this ORDER.*

Roll call vote: Dr. Armstrong – Yes  
Dr. Beckwith – Yes  
Dr. Hills - Abtain  
Dr. Howard – Yes  
Dr. Kyger – Yes  
Mr. Landes - Yes  
Dr. McDonald - Yes  
Dr. Murphy - Yes  
Ms. Naber - Yes  
Ms. Sabat - Yes  
Dr. Vesoulis - Yes  
Ms. Wise - Yes  
Dr. Wright – Yes

Motion carried.

Dr. Hills stated that this concluded the Evidentiary Hearings and turned the meeting back over to Ms. Sabat.

## **REVIEW OF PROPOSED CONSENT AGREEMENT(S)**

The Board reviewed seven (7) proposed consent agreements.

### **JOHN W. BALL, D.D.S.**

*Motion by Dr. Beckwith, second by Dr. Wright, to amend the proposed consent agreement for John W. Ball, D.D.S. from a 4-week suspension to a 2-week suspension.*

Roll call vote: Dr. Armstrong – Yes  
Dr. Beckwith – Yes  
Dr. Hills - Abstain

Dr. Howard – Yes  
Dr. Kyger – Yes  
Mr. Landes - Yes  
Dr. McDonald - Yes  
Dr. Murphy - Yes  
Ms. Naber - Yes  
Ms. Sabat - Yes  
Dr. Vesoulis - Abstain  
Ms. Wise - No  
Dr. Wright – Yes

Motion carried.

*Motion by Dr. Murphy, second by Dr. Howard, to approve the proposed consent agreement for John W. Ball, D.D.S., license number 30-01-8007 as amended.*

Roll call vote: Dr. Armstrong – Yes  
Dr. Beckwith – Yes  
Dr. Hills - Abstain  
Dr. Howard – Yes  
Dr. Kyger – Yes  
Mr. Landes - Yes  
Dr. McDonald - Yes  
Dr. Murphy - Yes  
Ms. Naber - Yes  
Ms. Sabat - Yes  
Dr. Vesoulis - Abstain  
Ms. Wise - No  
Dr. Wright – Yes

Motion carried.

**SALVATORE P. LOWRY, D.D.S.**

*Motion by Dr. Kyger, second by Ms. Naber, to approve the proposed consent agreement for Salvatore P. Lowry, D.D.S., license number 30-01-2504.*

Roll call vote: Dr. Armstrong – Yes  
Dr. Beckwith – Yes  
Dr. Hills - Abstain  
Dr. Howard – Yes  
Dr. Kyger – Yes

Mr. Landes - Yes  
Dr. McDonald - Yes  
Dr. Murphy - Yes  
Ms. Naber - Yes  
Ms. Sabat - Yes  
Dr. Vesoulis - Yes  
Ms. Wise - Abstain  
Dr. Wright – Yes

Motion carried.

**WILLIAM DALTON THOMAS, D.D.S.**

*Motion by Dr. Howard, second by Dr. Vesoulis, to approve the proposed consent agreement for William Dalton Thomas, D.D.S., license number 30-02-0497.*

Roll call vote: Dr. Armstrong – Yes  
Dr. Beckwith – Yes  
Dr. Hills - Abstain  
Dr. Howard – Yes  
Dr. Kyger – Abstain  
Mr. Landes - Yes  
Dr. McDonald - Yes  
Dr. Murphy - No  
Ms. Naber - No  
Ms. Sabat - Yes  
Dr. Vesoulis - Yes  
Ms. Wise - Abstain  
Dr. Wright – No

Motion carried.

**BRENT L. MILLER, D.D.S.**

*Motion by Dr. McDonald, second by Dr. Vesoulis, to approve the proposed consent agreement for Brent L. Miller, D.D.S., license number 30-01-4309.*

Roll call vote: Dr. Armstrong – Yes  
Dr. Beckwith – Yes  
Dr. Hills - Abstain

Dr. Howard – Yes  
Dr. Kyger – Yes  
Mr. Landes - Yes  
Dr. McDonald - Yes  
Dr. Murphy - Yes  
Ms. Naber - Yes  
Ms. Sabat - Yes  
Dr. Vesoulis - Yes  
Ms. Wise - Yes  
Dr. Wright – Yes

Motion carried.

**DONALD STIGGERS, D.D.S.**

*Motion by Dr. Murphy, second by Dr. Vesoulis, to approve the proposed consent agreement for Donald Stiggers, D.D.S., license number 30-01-9283.*

Roll call vote: Dr. Armstrong – Yes  
Dr. Beckwith – Yes  
Dr. Hills - Abstain  
Dr. Howard – Yes  
Dr. Kyger – Yes  
Mr. Landes - Yes  
Dr. McDonald - Yes  
Dr. Murphy - Yes  
Ms. Naber - Yes  
Ms. Sabat - Yes  
Dr. Vesoulis - Yes  
Ms. Wise - Yes  
Dr. Wright – Yes

Motion carried.

**DAVID R. ADELSTEIN, D.D.S.**

*Motion by Dr. Murphy, second by Ms. Wise, to approve the proposed consent agreement for David R. Adelstein, D.D.S., license number 30-01-3425.*

Roll call vote: Dr. Armstrong – Yes  
Dr. Beckwith – Yes

Dr. Hills - Abstain  
Dr. Howard – Yes  
Dr. Kyger – Yes  
Mr. Landes - Yes  
Dr. McDonald - Yes  
Dr. Murphy - Yes  
Ms. Naber - Yes  
Ms. Sabat - Yes  
Dr. Vesoulis - Yes  
Ms. Wise - Yes  
Dr. Wright – Yes

Motion carried.

**MARLENE H. MILLER, D.D.S.**

*Motion by Dr. Murphy, second by Dr. McDonald, to approve the proposed consent agreement for Marlene H. Miller, license number 30-01-5271.*

Roll call vote: Dr. Armstrong – Yes  
Dr. Beckwith – Yes  
Dr. Hills - Abstain  
Dr. Howard – Yes  
Dr. Kyger – Yes  
Mr. Landes - Yes  
Dr. McDonald - Yes  
Dr. Murphy - Yes  
Ms. Naber - Yes  
Ms. Sabat - Yes  
Dr. Vesoulis - Yes  
Ms. Wise - Yes  
Dr. Wright – Yes

Motion carried.

**REVIEW OF PROPOSED VOLUNTARY RETIREMENT(S)**

Ms. Sabat noted that there were no Proposed Voluntary Retirements for the Board to consider at this time.

## REVIEW OF PROPOSED NOTICE(S) OF OPPORTUNITY FOR HEARING

The Board reviewed one (1) Notice of Opportunity for Hearing. The names of the individuals/licenses were not included in the documents reviewed by the Board. The names of the individuals/licenses have been added to the minutes for public notice purposes.

### DANIEL G. O'BRIEN, D.D.S.

*Motion by Dr. McDonald, second by Ms. Naber, to approve the notice of opportunity for hearing and forward it to Daniel G. O'Brien, D.D.S., license number 30-02-0555, case number 04-29-0274.*

Roll call vote: Dr. Armstrong – Yes  
Dr. Beckwith – Yes  
Dr. Hills - Abstain  
Dr. Howard – Yes  
Dr. Kyger – Yes  
Mr. Landes - Yes  
Dr. McDonald - Yes  
Dr. Murphy - Yes  
Ms. Naber - Yes  
Ms. Sabat - Yes  
Dr. Vesoulis - Yes  
Ms. Wise - Yes  
Dr. Wright – Yes

Motion carried.

## ENFORCEMENT UPDATE

Ms. Hockenberry informed the Board that there were currently sixteen (16) cases pending hearings, of which twelve (12) have been scheduled. There are currently no cases under appeal. Twenty-three (23) licensees are currently under suspension and six (6) cases are pending with the Quality Intervention Program (QUIP). Ms. Hockenberry stated that thirty (30) cases have been investigated and reviewed by the Board Secretary and are recommended to be closed.

Due to the requirement in Chapter 4715.03(D) of the Ohio Revised Code, that "The board shall not dismiss any complaint or terminate any investigation except by a

majority vote of its members,..." Ms. Hockenberry reviewed the cases to be closed with the Board.

The following cases are to be closed:

01-43-456	04-78-0297	04-76-0458	04-57-0497
02-43-106	04-70-0356	04-18-0462	04-31-0498
02-43-128	04-31-0335	04-78-0463	04-83-0500
03-76-076	04-31-0336	04-78-0464	04-43-0503
03-18-077	04-48-0347	04-23-0467	04-02-0518
04-39-0006	04-67-0352	04-31-0442	04-57-0545
04-25-0142	04-31-0443	04-70-0482	
04-43-0159	04-18-0457	04-25-0484	

Prior to the vote to close the above listed cases, Ms. Sabat inquired as to whether any of the Board members had any personal knowledge that the cases that were being voted on today involve either themselves or a personal friend.

Roll call: Dr. Armstrong – No  
Dr. Beckwith – No  
Dr. Hills - Abstain  
Dr. Howard – No  
Dr. Kyger – No  
Mr. Landes – No  
Dr. McDonald - No  
Dr. Murphy - No  
Ms. Naber – No  
Ms. Sabat - No  
Dr. Vesoulis – No  
Ms. Wise – No  
Dr. Wright - No

Ms. Sabat then called for a motion to close the cases and approve the enforcement report.

*Motion by Dr. Murphy, second by Ms. Naber, to approve the enforcement report and close the above thirty (30) cases.*

Roll call vote: Dr. Armstrong – Yes  
Dr. Beckwith – Yes  
Dr. Hills - Abstain  
Dr. Howard – Yes

Dr. Kyger – Yes  
Mr. Landes - Yes  
Dr. McDonald - Yes  
Dr. Murphy - Yes  
Ms. Naber - Yes  
Ms. Sabat - Yes  
Dr. Vesoulis - Yes  
Ms. Wise - Yes  
Dr. Wright – Yes

Motion carried.

Ms. Sabat thanked Ms. Hockenberry for the Enforcement Report.

### **ANESTHESIA COMMITTEE REPORT**

Dr. Murphy read a policy for initiation of an intravenous line to submit to the policy committee for approval.

### **COMMUNICATIONS COMMITTEE REPORT**

Ms. Reitz reported that the Communications Committee would begin working on the biannual newsletter and hopes to have another issue printed by late January or early February 2005.

### **EDUCATION COMMITTEE REPORT**

#### **REVIEW OF BIENNIAL CONTINUING EDUCATION SPONSOR RENEWAL APPLICATION(S)**

Ms. Sabat stated that the following individuals/organizations have applied for renewal approval as biennial sponsors of continuing education for the years 2004-2005 and have been recommended for approval by the Education Committee:

Fernando Martinez, D.D.S., M.S.D.  
Neal E. Lemmerman, D.D.S.

*Motion by Dr. McDonald, second by Dr. Murphy, to approve these two (2) applications for biennial sponsorship of continuing education for the 2004-2005 biennium.*

Roll call vote.

Motion carried unanimously.

**REVIEW OF SPECIFIC TRAINING REQUIRED COURSE(S)**  
**DENTAL ASSISTANT RADIOGRAPHER INITIAL TRAINING COURSE(S)**

Ms. Sabat stated that the following permanent continuing education sponsors have applied to present initial training programs to dental assistant radiographer applicants/licenseses and have been recommended for approval by the *Education Committee*:

Cleveland Institute of Dental-Medical Assistants, Inc.  
“Dental Assisting Radiology” - Linda Butcher, CDA, Instructor

Ohio Institute of Health Careers  
“Dental Radiography Principles & Techniques” - Tammy Riley and Dr. Neil Ross, Instructors

*Motion by Dr. McDonald, second by Dr. Murphy, to approve these two (2) radiographer initial training programs.*

Roll call vote.

Motion carried unanimously.

**DENTAL ASSISTANT RADIOGRAPHER EXAMINATION SITE(S)**

Ms. Sabat stated that the following permanent continuing education sponsors have applied to provide radiography examinations to dental assistant radiographer candidates and have been recommended for approval by the *Education Committee*:

Cleveland Institute of Dental-Medical Assistants, Inc.  
Cuyahoga Community College

*Motion by Dr. McDonald, second by Dr. Murphy, to approve these two (2) radiographer examination sites.*

Roll call vote.

Motion carried unanimously.

## LAW AND RULES REVIEW COMMITTEE REPORT

Dr. Murphy informed the Board that the Law and Rules Review Committee had met earlier that day to complete its annual review. He stated that the Committee had finalized its proposed rules for this year and copies of the rules were provided in the Board notebooks for review.

*Motion by Dr. McDonald, second by Dr. Kyger, to initial file the following rules:*

- 4715-3-01 Definitions (Amend)*
- 4715-5-05 Use of general anesthesia and deep sedation (Amend)*
- 4715-13-03 False, fraudulent, or misleading statements (No change)*
- 4715-13-04 Statements tending to deceive or mislead the public (No change)*
- 4715-15-01 Enforcement. (No change)*
- 4715-15-02 Representatives; appearances; communications; applicability. (Amend)*
- 4715-15-03 Filing request for hearing. (No change)*
- 4715-15-04 Authority and duties of attorney hearing examiners. (No change)*
- 4715-15-05 Consolidation. (No change)*
- 4715-15-06 Intervention. (No change)*
- 4715-15-07 Continuance of hearing. (No change)*
- 4715-15-08 Motions. (No change)*
- 4715-15-09 Filing. (No change)*
- 4715-15-10 Service on parties. (No change)*
- 4715-15-11 Computation and extension of time. (No change)*
- 4715-15-12 Notice of hearings. (No change)*
- 4715-15-13 Transcripts. (No change)*
- 4715-15-14 Subpoenas for purposes of hearing. (Amend)*
- 4715-15-15 Mileage reimbursements and witness fees. (Amend)*
- 4715-15-16 Reports and recommendations. (Amend)*
- 4715-15-17 Exchange of documents and witness lists. (No change)*
- 4715-15-18 Requirements for pre-hearing exchange of information. (Amend)*
- 4715-15-19 Prehearing conferences. (No change)*
- 4715-15-20 Status conference. (No change)*
- 4715-15-21 Depositions in lieu of testimony at hearing and transcripts of prior testimony for submission at hearing. (No change)*
- 4715-15-22 Prior action by the state dental board. (No change)*
- 4715-15-23 Stipulation of facts. (No change)*
- 4715-15-24 Witnesses. (Amend)*
- 4715-15-25 Conviction of a crime. (No change)*

- 4715-15-26 Evidence. (Amend)*  
*4715-15-27 Broadcasting and photographing administrative hearings. (Amend)*  
*4715-15-28 Reinstatement of license or certificate. (No change)*  
*4715-17-01 Notice of regular and special meetings of the Ohio state dental board (Amend)*  
*4715-20-01 Patient and personnel protection (Amend)*  
*4715-20-03 Disposal of wastes and sharps (No change)*  
*4715-22-01 Volunteer's certificate issued to retired dentist or dental hygienist to provide free services to indigent and uninsured persons; immunity (Amend)*

Roll call vote: Dr. Armstrong – Yes  
Dr. Beckwith – Yes  
Dr. Hills - Yes  
Dr. Howard – Yes  
Dr. Kyger – Yes  
Mr. Landes – Yes  
Dr. McDonald - Yes  
Dr. Murphy - Yes  
Ms. Naber – Yes  
Ms. Sabat - Yes  
Dr. Vesoulis – Absent  
Ms. Wise – Yes  
Dr. Wright - Yes

Motion carried.

Ms. Sabat thanked Dr. Murphy for the Law and Rules Review Committee report.

## **LICENSURE COMMITTEE REPORT**

Ms. Reitz stated that there was nothing new to report for the Licensure Committee at this time.

## **POLICY COMMITTEE REPORT**

Dr. Vesoulis informed the Board members that the committee had met earlier that day and had provided copies of two (2) policies in the Board notebooks for the Board's review. He stated that language for the Policy Regarding Adoption of an E-mail Disclaimer for the Ohio State Dental Board (Appendix A) had been discussed during

their last meeting in November and the Policy Committee was now seeking approval in its final form.

**Motion by Dr. Wright, second by Ms. Naber, to approve the Policy Regarding Adoption of an E-mail Disclaimer for the Ohio State Dental Board as presented.**

Roll call vote: Dr. Armstrong – Yes  
Dr. Beckwith – Yes  
Dr. Hills - Yes  
Dr. Howard – Yes  
Dr. Kyger – Yes  
Mr. Landes – Yes  
Dr. McDonald - Yes  
Dr. Murphy - Yes  
Ms. Naber – Yes  
Ms. Sabat - Yes  
Dr. Vesoulis – Absent  
Ms. Wise – Yes  
Dr. Wright - Yes

Motion carried.

Dr. Vesoulis explained that the second policy, Policy for Approval of Course(s) by the Board Executive Office (Appendix B) was being presented for amendment from the Education Committee. He stated that this policy was currently in place for approval of the dental hygiene medical emergency course that hygienists must complete prior to being permitted to perform duties without the dentist being present. Dr. Vesoulis explained that the Education Committee was seeking approval to amend the policy to include additional courses under the original criteria that require Board approval and have been previously approved by Board action.

**Motion by Dr. McDonald, second by Ms. Naber, to approve the Policy for Approval of Course(s) by the Board Executive Office as amended.**

Roll call vote: Dr. Armstrong – Yes  
Dr. Beckwith – Yes  
Dr. Hills - Yes  
Dr. Howard – Yes  
Dr. Kyger – Yes  
Mr. Landes – Yes  
Dr. McDonald - Yes  
Dr. Murphy - Yes

Ms. Naber – Yes  
Ms. Sabat - Yes  
Dr. Vesoulis – Absent  
Ms. Wise – Yes  
Dr. Wright - Yes

Motion carried.

Ms. Sabat thanked Dr. Vesoulis for his report.

### **SCOPE OF PRACTICE COMMITTEE REPORT**

Dr. Hills stated that the committee had met earlier that morning to discuss permissible duties for dental auxiliary, specifically the bleaching of teeth by certified dental assistants and needle-less anesthesia by the dental hygienist. Dr. Hills explained that the issue of bleaching of teeth by certified dental assistants had also been discussed earlier during the Law and Rules Review Committee meeting. He stated that the committee had determined to amend the rules to allow this procedure.

Dr. Hills continued on stating that administration of needle-less anesthesia by the dental hygienist is already permitted by the Dental Practice Act so long as a blunt-tipped instrument and not any type of air injection is utilized under the dentists' supervision. He further clarified that this is permissible under Ohio Administrative Code 4715-11-01(A)(10); Application of topical anesthetics, and 4715-9-01(A)(4), Sulcular placement of prescribed materials.

Ms. Sabat thanked Dr. Hills for his report.

### **TREATMENT CENTER APPROVAL COMMITTEE REPORT**

Ms. Hockenberry informed the members that there were no Treatment Center Approval applications for consideration at this time.

Ms. Sabat thanked Ms. Hockenberry for her report.

### **WAIVER COMMITTEE REPORT**

Ms. Sabat informed the members that there were no applications for Hepatitis B Waivers for consideration at this time.

Ms. Sabat stated that concluded the Waiver Committee report.

## **SECRETARY'S EXPENSE REPORT**

Dr. Hills stated that he had spent in excess of twenty (20) hours per week attending to Board business.

*Motion by Ms. Wise, second by Dr. Kyger, to approve the Secretary's expense report.*

Roll call vote: Dr. Armstrong – Yes  
Dr. Beckwith – Yes  
Dr. Hills - Yes  
Dr. Howard – Yes  
Dr. Kyger – Yes  
Mr. Landes – Yes  
Dr. McDonald - Yes  
Dr. Murphy - Yes  
Ms. Naber – Yes  
Ms. Sabat - Yes  
Dr. Vesoulis – Absent  
Ms. Wise – Yes  
Dr. Wright - Yes

Motion carried.

## **OFFICE EXPENSE REPORT**

The report of the Board expenditures was reviewed.

*Motion by Dr. McDonald, second by Dr. Kyger, to approve the expense report and approve payment of the October, 2004 Board bills.*

Roll call vote: Dr. Armstrong – Yes  
Dr. Beckwith – Yes  
Dr. Hills - Yes  
Dr. Howard – Yes  
Dr. Kyger – Yes  
Mr. Landes – Yes  
Dr. McDonald - Yes  
Dr. Murphy - Yes  
Ms. Naber – Yes  
Ms. Sabat - Yes

Dr. Vesoulis – Absent  
Ms. Wise – Yes  
Dr. Wright - Yes

Motion carried.

## **EXECUTIVE DIRECTOR'S REPORT**

### **MEMORANDUM TO ADDRESS THE AUDITOR OF STATE, MANAGEMENT LETTER**

Ms. Reitz stated that during the previous Board meeting Mr. Landes had expressed an interest in how the Board executive office was preparing to address the recommendations noted in the Management Letter from the State Auditor's Office. She stated that this memorandum explained the steps the office would be taking to correct the issues.

### **SENATE BILL 274**

Ms. Reitz then informed the members that she had provided a copy of Senate Bill 274 that would prohibit the sale and distribution of mercury-added products, etc. She stated that this Bill had been recently introduced and as the Senate would only be in session another two (2) weeks, the bill would probably be required to be reintroduced next year.

## **CORRESPONDENCE**

Ms. Reitz stated that there was no correspondence for the Board's review and consideration at this time.

## **ANYTHING FOR THE GOOD OF THE BOARD**

### **DIMENSION OF DENTAL HYGIENE ARTICLE ON LOCAL ANESTHESIA**

Ms. Sabat informed the members that she had supplied copies of a recent article from Dimensions of Dental Hygiene regarding the state of Massachusetts adding administration of local anesthesia to its list of permissible duties by the dental hygienist. She then asked Ms. Bowers of the Ohio Dental Hygienists' Association as to the status of House Bill 234 (HB234) that would permit Ohio dental hygienists to perform local anesthesia.

Ms. Bowers stated the House Health Committee has held two hearings on HB234 to date with a third hearing and possible vote originally scheduled for today (December 1<sup>st</sup>). However, she stated that after ODHA amended HB234 by adding the word “*direct*” before “*supervision*” and eliminating “*administration of nitrous oxide*” to gain the Ohio Dental Association’s (ODA) support for the bill and after ODHA scheduled an August meeting with ODA Leadership to discuss HB234, the ODA notified the Chair of the House Health Committee this week that they were opposing the bill. Ms. Bowers commented that although the ODHA pledged their support for the ODA’s proposed coronal polishing language, the ODA’s Executive Committee backed out of the August meeting and is now opposing the Bill.

Mr. Kerns commented that the ODA has opposed the Bill since it was introduced. Ms. Sabat asked whether Mr. Kerns or Dr. Burns could address this issue and explain the basis for the opposition. Dr. Burns responded that the Board would have to address the ODA Executive Committee in writing in order to obtain clarification on this issue.

Ms. Bowers concluded by stating that HB234 remains in the House Health Committee, and ODHA has no intention of pulling the Bill despite the rumors that are circulating to the contrary.

## **DENTAL ASSISTANT RADIOGRAPHER JURISPRUDENCE EXAMINATION**

Ms. Sabat distributed a copy of a draft Dental Assistant Radiographer jurisprudence examination for the Board members review. She requested that the members take them with them to review and discuss at the next Board meeting in January. Ms. Sabat requested that the members ensure that the examination remain secure.

## **OHIO DENTAL HYGIENISTS’ ASSOCIATION 2005 DENTAL HYGIENE SYMPOSIUM**

Ms. Sabat recognized that Dr. Wright would be presenting his course “Forensic Dentistry and the Dental Hygienist: An Introduction” at the ODHA 2005 Dental Hygiene Symposium in late January. She stated that he had supplied a copy of the registration form in the Board notebooks for informational purposes.

## **OHIO DENTAL WORKFORCE ROUNDTABLE**

Ms. Naber informed the Board that she had attended the first Ohio Dental Workforce Roundtable (Workforce) meeting on November 17<sup>th</sup>, 2004. She stated that

they had open discussions on definitions of auxiliary duties to provide minimal best care, delivery, locations, mobile units and whether there was a link between quality of care and individual scope of practice for dental auxiliaries. She stated that the Workforce would be meeting again in late February or early March 2005.

Ms. Reitz thanked Ms. Naber for attending and stated that she would plan to attend the next meeting.

## **NATIONAL LICENSING EXAMINATION**

Ms. Sabat stated that she is involved in the recent development of a national licensing examination for dental and dental hygiene candidates. She stated that it has been interesting working on this project, and she is happy to see that there are forty-two (42) jurisdictions ready to accept this examination. She expects to see its fruition in fall of 2005. When asked, Ms. Sabat stated that Utah and some of the states that are part of the Western Regional Examining Board (WREB) were not participating in the national examination but that some other WREB states were at the table.

## **OHIO DENTAL ASSOCIATION AND OHIO STATE DENTAL BOARD: FOLLOW-UP MEETING**

Ms. Wise stated that she had received a copy of the letter from the ODA and questioned whether the Board had rescheduled their meeting with the ODA's Executive Officers as a follow-up to the meeting in July. She stated that this was an opportunity for open dialogue and questioned the reasons for canceling the meeting. Ms. Reitz informed the Board that the meeting had been cancelled by the ODA since the chosen meeting date was not timely and a second requested date was not feasible for the Board.

Dr. Wright commented that one goal of these meetings was to foster a better relationship and move forward in a positive way. Dr. Wright encouraged the Board leadership to engage in positive conversation on issues of mutual interest.

Dr. Armstrong stated that prior to his appointment to the Board he did not have a clear understanding of what issues could be discussed and possibly changed through mutual effort. However, he stated that he now has a clearer understanding of those things the Board cannot change and that both groups need to move forward in working together.

Dr. Kyger suggested that it might be more realistic for the meetings to be held twice per year approximately six (6) months apart, scheduled in advance. She stated that

would alleviate some of the frustrations of scheduling and rescheduling patients in anticipation of the meetings.

## ADJOURN

*Motion by Dr. Murphy, second by Ms. Naber, to adjourn the meeting until Wednesday, January 19<sup>th</sup>, 2004.*

Roll call vote.

Motion carried unanimously.

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Lynda L. Sabat, R.D.H.  
*President*

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Edward R. Hills, D.D.S.  
*Secretary*

## APPENDIX A

POLICY REGARDING ADOPTION OF AN E-MAIL DISCLAIMER  
FOR THE OHIO STATE DENTAL BOARD

Preamble: Confidentiality of information maintained by the Ohio State Dental Board (Board) must be assured in communications between Board members, staff and Assistant Attorneys General, as necessary, and as required by law.

As members of the Ohio State Dental Board (Board), communication via e-mail and facsimile transmission is commonplace. Often times, information shared among Board members, or between Board members, staff, and assistant attorneys general (AAG) contains confidential information. It is imperative that communications as noted be between only those for whom messages are intended, regardless of the format, and that the information be protected.

The following disclaimer should be added to all e-mails for Board members and staff that concern any Board business/information:

This e-mail message is intended for use only by the individual or entity to which it is addressed. This message and/or any attachments may contain information that is confidential in nature. It is not intended for transmission to, or receipt by, anyone other than the named addressee.

This e-mail does not constitute the official position of the Ohio State Dental Board. Please consult the Board's web site or contact the Board Office for additional information.

If you have received this message in error, please immediately notify the sender by reply e-mail or by calling (614)-466-2580 and then immediately delete it from your system without copying it or forwarding it. Thank you.

Approved December 1, 2004

## APPENDIX B

## POLICY FOR APPROVAL OF COURSE(S) BY THE BOARD EXECUTIVE OFFICE

Preamble: The purpose of this policy is to address the issue of approved course(s) which are submitted through a different Continuing Education Sponsor of the Ohio State Dental Board.

Any currently approved continuing education sponsor may request approval by submitting an application to the Ohio State Dental Board for approval of any of the following previously Board-approved course(s):

- Anesthesia Permit Renewal;
- Conscious Sedation Permit Renewal;
- Dental Hygiene Medical Emergency (Permanent Sponsors only); or
- Substance Abuse

The previously approved course may be considered for approval by the Board executive office provided the following criteria are met:

1. The provider of the course must be a currently acceptable Board-approved Sponsor of continuing education.
2. The course instructor is the same as that which was submitted in the original application.
3. The course curriculum is the same as that which was submitted in the original application.
4. The number of contact hours remains the same as that which was submitted in the original application.

Should there be any question as to the validity of the above criteria or any deviation from the original course information, the newly submitted application will be reviewed and considered at the next regularly scheduled meeting of the Board.

(December 1, 2004)

*This Policy replaces Policy For Approval Of Dental Hygiene Medical Emergency Recognition Course(S) By The Board Executive Office approved February 17, 2000.*