

MEMORANDUM

TO: AFFECTED LICENSEES

FROM: THE OHIO STATE DENTAL BOARD

RE: RENEWAL FOR MILITARY PERSONNEL

DATE: April 2003

The purpose of this memorandum is to clarify renewal procedures for those dentists who are scheduled to renew at the end of the year and have been called to active duty in any of the military services.

If you will or may be unable to meet requirements for renewal regarding continuing education, please advise the Ohio State Dental Board (Board) in writing the specifics of your situation. The Board will then consider alternatives including waivers for some of the hours needed and/or permitting an extension of time to get the necessary hours. Further, if you will not be available at your Board listed address towards the end of the year to receive, complete, sign and have notarized your renewal application, please again inform the Board in writing of the particular circumstances regarding this. The Board will then consider alternatives as requested, including extending the deadline for renewal and/or waiving late fees for renewal for military personnel on a case by case basis.

Please inform the Board in writing as soon as possible of any special circumstances as indicated herein, so that your situation can be addressed in as timely a fashion as possible.

Thank you for your service to this country, especially during this difficult and tenuous time.